



TEXARKANA COLLEGE

Course Name: Composition II

Course Number: ENGL 1302.

Semester & Year: Spring 2024

Instructor Information:

Name: Casey Allen

E-mail: allenc@hookisd.net

Tutorial Times: M-F 7:30 am, M-F Homeroom, M-F 3:35. Please let me know if you are planning to stay after school so I can make arrangements.

Note: ALL email to me MUST be from the student's Hooks or Texarkana College email address. Other email will not be opened.

📖 Textbook Information:

Perrine's Literature: Structure, Sound & Sense 13th ed. Greg Johnson & Thomas Arp ISBN 9781305971035

📖 Course Description:

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods: critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Some coursework may be completed in Moodle.

Help Desk – TC Login Problems

903-823-3030 8:00 a.m. – 5:00 p.m. helpdesk@texarkanacollege.edu

Prerequisite: Satisfactory completion of ENGL 1301

📖 Student Learning Outcomes for the Course:

Upon successful completion of this course, students will:

1. Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
3. Analyze, interpret, and evaluate a variety of texts for ethical and logical uses of evidence.
4. Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
5. Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

☐ Computer Requirement Policy (non-HISD students):

Students are required to have a computer with Internet access for classes. The computer must be an actual computer – smart phones, iPads, Androids, Chromebooks, etc., are not acceptable substitutes because they lack software compatibility necessary to complete all

assignments and tests. Financial costs for the necessary equipment and internet access are the responsibility of the student.

Students needing to purchase a computer may do so through the Texarkana College Bookstore. Systems purchased through the bookstore meet or exceed all requirements, are competitively priced, and may be purchased using financial aid funds. If the system is purchased through another source, it is the student's responsibility to ensure the system meets all requirements.

Computer systems requirements:

- Webcam, microphone, and speakers or headphones
- Windows 10 or a recent version of Mac OS (minimum Sierra). Windows 10 S mode is not supported
- Hardware capable of running Microsoft Teams (free download) and supports multi-media playback
- Support for Chrome or Microsoft Edge – Note: Firefox, Safari, or other browsers may not work on all TC applications
- Able to run Microsoft Office which will be provided free to TC students
- Adobe Reader or another PDF viewer
- Antivirus software such as Windows Defender or another 3rd party anti-virus solution
- The Respondus Lockdown browser is used for taking tests; therefore, the system must be capable of running this software. Most newer systems that meet other specifications should work.

Students should regularly backup content to prevent loss of coursework due to hardware failure. Backup copies of documents and other coursework may be placed on OneDrive cloud storage. OneDrive is included free of charge for all TC students.

A list of Internet service providers can be found on the TC website at: <https://www.texarkanacollege.edu/coronavirus/>.

☒ Student Requirements for Completion of the Course:

Student Assessment:

Assignments and Assessments	Percentage of overall grade	# of Activities	Total Percentage of Final Grade
Notes/Discussions (Daily assignments)	20%	Varies;	20 %
Reading Response Journal	30%	10	30 %
Short Story Quizzes	20%	varies	20%
Exams (Pre-Assessment not included; it's a daily)	30%	varies	30%
Essays	50%	-Character Analysis -Literary Criticism Review	50 %

		-Literary Research Paper & Literary Research Presentation	
Project	50%		50%
Final Exam (HS credit only semester exam will be 10%)	50%		50%
Total Points/Percentage Possible			100 %

Grading Scale:

Grade	
A	90-100
B	80-89
C	70-79
D	60-69
F	59-below

- **Discussions and Notes**—We will read several short stories this semester, and I will have discussion prompts for most of them (for DC purposes, these are done IN CLASS in pairs or groups; not online). Your response can explore the social or psychological significance of the story as well as respond to the literary elements. These responses are expected to be well written and substantive. These count as 20% of your grade. **FORUM POSTS/In-Person Discussions and Notes CANNOT BE SUBMITTED FOR A LATE GRADE. If you have a SCHOOL EXCUSED absence, you will do all of the work by yourself in one of the abovementioned tutorial times.**
- **Reading Response Journals** – Throughout the semester, you will respond to a piece of literature by completing a journal entry. These should be more substantive than the discussion question responses and will be worth 30% of the final grade. **JOURNAL ENTRIES CANNOT BE SUBMITTED FOR A LATE GRADE. Absences are not a viable excuse for these, as you have all semester to complete.**
- **Major Essays** – Students will write three essays throughout the semester, and these will count for 50% of the final grade.
 - o **Character Analysis (200 points: 100 points content/100 points grammar)**
 - o **Literary Criticism Review (100 points)**
 - o **Literary Research Paper (250 points: 100 points content/100 points grammar/50 points MLA)**
 - o **Literary Research Paper Presentation (100 points)**

The central focus of the research paper will be a research-based discussion of one or more of the elements of fiction, along with the theme of one of the assigned short stories. In addition, students may select to explore the

historical, social, or psychological context of a particular story. This will be a 4- to 6-page paper and will include a Works Cited page with at least four **database** sources. No internet sources are allowed for this assignment.

Essays will be graded using Texarkana College Grading Rubrics for this course.

Grammar, mechanics, and checks for plagiarism will be assessed using TurnItIn.

*****AI writing programs are not allowed on any of the assignments!**

Students found using AI to write their essays will receive a 0% for the assignment submitted. TurnItIn has an AI checker, and may not be a foolproof tool, but will be used to assess any traces of passing off work that was not legitimately written by the student claiming authorship.

- **Final Exam (100 points)** – Students will take this online with a time restriction (*unless otherwise instructed*). The final exam counts as 50% of your final grade. (This is NOT the HS only credit exam; that one will only be worth 10%).

Note:

Failure to turn in either one of the first two major essays (Character Analysis or Literary Criticism Review) within two weeks of the due date may result in being dropped from the course. **Handing in a paper that is deemed not acceptable for grading (i.e. handing in a paper with no in-text citations) is the same as not handing in a paper at all.** Late papers will be assessed up to a 20-point per day late penalty. **Failure to turn in all three required essays will result in a failing grade in the course.**

Special Requirements for the Research Paper:

- **Research papers lacking in-text citations will receive a grade of 0 for all components.**
- **Research Papers lacking a Works Cited page citing sources that are cited in the paper will receive a 0 for all components.**
- **Research papers that do not include TC Literary database sources will receive a 0 for all components.**
- **Research Papers will not be accepted late. NO EXCEPTIONS!**
- **ABSENTEE POLICY:**

Please abide by the Hooks High School Attendance policy.

Link to TC Absentee Policy 2021-2022 Catalog:

<https://www.texarkanacollege.edu/catalog/article/absentee-policy/>

Faculty members are not obligated to provide opportunities for students to make-up missed assignments and tests as a result of a student's absence from class. The institution is not required to take attendance with the exception of certain workforce/vocational areas, such as nursing and cosmetology, where certification requirements require taking attendance. However, experience demonstrates that regular attendance enhances academic success. As such, students are expected to attend each meeting of their registered courses.

Do not stop attending a class without formally withdrawing from the course by the institution's published Last Day to Drop. If a student does not attend class and does not withdraw from the class, the student will receive a grade of F in the class. The published Last Day to Drop applies to students; an instructor may withdraw a student for excessive absences at any time during the semester.

Withdrawal from a course(s) may affect a student's current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short- and long-term consequences of a withdrawal.

Excused Absences:

A student's absence due to school trips and/or school business will not be counted against a student's allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only types of absences that are considered excused by Texarkana College. Responsibility for work missed for any absence is placed on the student. Instructors are required to allow students to make up work missed if the absence is due to military duty or religious holy days when students follow the correct notification procedures. Instructors are not required to allow students to make up work for absences due to other reasons. Make-up policies are listed in each individual instructor's syllabus.

Maximum Allowable Absences:

After official registration, the following number of unexcused absences will be the maximum allowable before a student may be dropped from the class. Mandated program certification requirements detailed for certain programs regarding the maximum allowable unexcused absences takes precedence over the following information.

Academic Classes

A COURSE THAT MEETS FOR THE FULL 16-WEEK SEMESTER	
Class or Lab Meets:	An instructor may withdraw a student from a course if absences exceed:
Once a week (Night or Friday classes)	2
Twice a week (MW or TR classes)	4
Three times a week (MWF or TRF classes)	6
Four times a week (MTWR classes)	8
	Three tardies count as one absence

❓ Financial Aid:

Attention! Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before making a decision.

❓ Drop Date:

The official drop date for the course is **April 15th** which is the last date for the student to drop this course with a W. The instructor may drop the student at any time during the semester.

❓ Make-up Policy:

Forum Posts and Response Paragraphs cannot be submitted for a late grade. You may hand in one late essay per semester (except the Literary Research Paper). Up to a 20-point per day penalty will be deducted for late papers.

📄 **Academic Dishonesty Policy: Academic Integrity Statement**

Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an “F”.

This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

📄 **Disability Act Statement:**

Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Tonja Blase at 903.823.3349, or go by the office of Disability Services located in the Academic Commons (library) for personal assistance.

If a student qualifies for accommodations from the TC Director of Disability Services indicating that he or she has a disability that requires academic accommodations, the director will send an email to the instructor so accommodations can be made. *It is best to request these changes at the beginning if not before the start of class* so there is ample time to make the accommodations.

📄 **Viewing Grades:**

Grades are available for viewing throughout the semester under the student’s MyTC portal.

☐ **Assignment Headings:**

The following information should be placed in the right corner of each assignment to be turned in:

Name: (First and last)

Class: ENGL 1302.O1 (Class & Section)

Date:

Also, write the name of the chapter, assignment title, and page number on the page at the top.

📄 **TC Email:**

Students should check their TC Email account on a regular basis to check for general information sent from campus or instructors. Also, when emailing the instructor, the students should use the TC Email account.

📄 **Accessing Library Database:**

Directions for Accessing the Texarkana College Databases:

1. Go to the Texarkana College Website. (www.texarkanacollege.edu)
2. Click on the Library link at the top of the page.
3. Click on Library Guides in the middle of the page.

4. Scroll through the list and click on English 1302.
5. Click on Suggested Databases at the top of the page.
6. Click on a Database.
7. Type in your Username and Password (same as your MyTC log-in and password)
8. Once in the database, be sure to search for a full text article and be sure to gather documentation information for the article.

Student Support:

(See additional information about access to tutoring in the Moodle Classroom.)

Library Hours

M-Th: 8:00 a.m. - 9 p.m. Friday: 8:00 a.m. - 4 p.m. Sunday: 2-9 p.m.

Student Support Services (Tutoring) in Library second floor

M-Th: 8 a.m. - 7 p.m. Friday: 8 a.m. - 4 p.m. Sunday: 2-9 p.m.

Testing Center (Library first floor)

M-Th: 8:00 a.m. - 8 p.m. Friday: 8:00 a.m. - 3:30 p.m. Sunday: 2-6 p.m.
(Students must arrive at least one hour before closing)

Class Policies:

“**Netiquette**” is the term used to describe rules of courtesy in using electronic communication. These rules are intended to help use the medium effectively and considerately. The ideas below are intended to help with electronic class discussion.

When communicating in an online course, you are addressing a group of people. The following guidelines will help you to communicate effectively.

- Don't say things that you wouldn't say in a face-to-face environment, or in any public place.
- Don't share confidential information.
- Use the subject line to identify the content of the message.
- Stay up-to-date on forum postings by reading them regularly.
- Always comply with copyright by citing your references when posting online content.
- Use individual e-mail for messages to individuals rather than tying up the group list.
- Do not forward emails or discussion forum postings without asking permission to from the original author.

- Electronic communication does not provide visual cues, such as smiles or frowns that face-to-face communication allows. Therefore, humor and/or sarcasm in written text might be misunderstood and interpreted as rude or inflammatory in the online environment. Choose your words carefully to avoid hurting or angering anyone. Should emotions become inflamed, do not promote the anger. Take a cooling down period, perhaps overnight, before you engage in the online activity again.
- Avoid using all capital letters in your text. This is considered “shouting” in the online classroom.
- Aim for clarity and readability in your text.
- Use proper English and remember to spell check.
- If you do not understand the assignment’s directions or the posts of your classmates, don’t be afraid to ask for clarification.
- The online classroom is a community of learners. Participate actively in the community and reach out to your classmates with a helping hand.
- Always be prepared for class! Students should be prepared to turn in work, listen, and complete assignments. By having textbook and other supplies each class period, a student increases his or her ability to be successful in the course.
- There will be a zero tolerance policy for any behavior that is disruptive of classroom learning. This includes any vulgar language or rude behavior toward the instructor or other students in the class.
- Students should be respectful to the instructor and other students during class time. This includes not talking while the instructor is teaching and not walking around the classroom during class instruction.

If any of the above problems occur, a student may receive a warning or may be asked to leave the classroom and will receive an absence. The student will also be report to the Dean of Students, Mr. Robert Jones. Students can be dropped from the course for inappropriate classroom behavior.

Students in this course are held accountable to all policies and procedures outlined in the Texarkana College Student Catalog/Handbook.

Please add the number for Campus Police to your cell phone. The number is 903-823-3330.

All emergency calls should go to TC Campus Police.

✓ **Concerns:**

Please know that you are welcome and encouraged to come to me in my office or call me with any concerns or problems you have with this class.

I am here to help you succeed!

Everything we do in this class is designed to help you have a successful college career. If something is going on in your life that interferes with your success in this class, I cannot help you if you do not communicate with me.

I am looking forward to working with each one of you this semester!!

NOTE: *The above guidelines are subject to amendment at any point during the semester. Students will be notified in class if any changes occur. Students are responsible for any changes after they have been announced in class.*

□ **Special Announcements:**

Any student who has difficulty affording groceries or accessing enough food to eat every day, or who lacks a safe and stable place to live and believes this may affect their performance in this course or ability to remain in school, is urged to contact Tonja Blase, Director of Student Retention, at 903.823.3349 for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to provide any resources that they may possess.

TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75599, (903) 823-3017, human.resources@texarkanacollege.edu

● **Alternate Operations during Campus Closure**

In the event of an emergency or announced campus closure due to a natural disaster or pandemic, Texarkana College may need to move to altered operations and course delivery methods. During this time, Texarkana College may opt to continue delivery of instruction through methods that include, but are not limited to: online learning management system (Jenzabar or Moodle), online conferencing through TEAMS, email messaging, and/or an alternate schedule. It is the responsibility of the student to monitor Texarkana College's website (www.texarkanacollege.edu) for instructions about continuing courses remotely, instructor email notifications on the method of delivery and course-specific communication, and Texarkana College email notifications for important general information.

● **Covid-19 Student Pledge**



COVID-19 Student Pledge

Being a member of the Texarkana College family means that each of us, accountable together, must take extraordinary steps to stay well and persistently protect each other. I pledge to take responsibility for my own health and the protection of others, and I will help keep the TC family safe from the spread of COVID-19 by adhering to the college's guidelines.

I pledge to:

- Be familiar with and follow state and local guidelines;
- Highly consider wearing a face mask in common spaces indoors and wherever social distancing is difficult to maintain;
- Practice frequent handwashing and use hand sanitizer;
- Stay home if I am experiencing any COVID-like symptom and notify faculty if I need to switch to a virtual format;
- Follow college directives for quarantining after a known COVID exposure;
- Immediately notify my instructor and TC Human Resources at 903-823-3017 or human.resources@texarkanacollege.edu if I test positive for COVID-19

I recognize that being a member of the TC family means my behavior affects everyone else on campus and the Texarkana community. Therefore, I pledge to exercise healthy discretion in my behaviors and habits and follow all of the guidelines for a healthier college environment for others and myself.

Revised 8/14/2021

Class Schedule (May be revised at instructor discretion):

<p>WEEK 1: Jan. 9-12</p>	<p>Register for class Class information; Syllabus Acknowledgement Readings: “The Most Dangerous Game” pgs. 62-79 with notes taken; “Eve’s Diary” and “Adam’s Diary” excerpts (counts as 1 reading) printed for you Writing/Assignments: 1302 Pre-Assessment; Journal Entries SHOULD BE COMPLETED AFTER EACH READING. DON’T WAIT FOR THE END OF SEMESTER.</p>
<p>WEEK 2: JAN. 16-19</p>	<p>Readings: “Eve’s Diary” and “Adam’s Diary” excerpts Chapter 1 <i>Writing About Literature</i> Chapter 1 Reading the Story pgs 52-62 & Understanding & Evaluating Fiction pgs 94-95 Writing Assignments: journal entries and notes/any in-class</p>
<p>WEEK 3: JAN. 22-26</p>	<p>Readings: Chp. 2 – “Plot and Structure” pgs. 1-14; “The Destructors” pgs. 105-118; “How I Met My Husband” pgs. 118-132; TEST OVER 4 STORIES “Interpreter of Maladies” pgs. 653-670 Writing Assignments: Discussion Notes & Response Journals</p>
<p>WEEK 4: JAN. 29-Feb. 2</p>	<p>Readings: Chp. 3 Characterization pgs. 142-146; “Everyday Use” pgs. 147-155; “Miss Brill” pgs. 155-159; “The Story of an Hour” pgs. 554-556 TEST OVER 4 STORIES Writing Assignments: Discussion Notes & Response Journals</p>
<p>WEEK 5: FEB. 5-9</p>	<p>Readings: Introduce Character Analysis Essay (Major Essay); See Character Analysis Criteria sheet; Introducing Quotations & Documentation pgs. 15-28; Suggestions for Writing pg.93 Writing Assignments: <u>Character Analysis Essay Thesis & Draft Due</u></p>
<p>WEEK 6: FEB. 12-16 End 4th 6 weeks</p>	<p>Readings: Chp. 4 Theme pgs.192-198 “A Worn Path” pgs. 227-234 “A Good Man is Hard to Find” pgs. 438-451 Writing About Literature: pgs. 3-11 Suggestions for Writing pg. 239 Writing Assignments: <u>Character Analysis Essay Final Copy Due</u> & Discussion Notes & Response Journals</p>
<p>WEEK 7: FEB. 19-23</p>	<p>NO SCHOOL—WINTER BREAK—HOOKS ISD</p>

WEEK 8: FEB 26-MARCH 1	Readings: Chp. 5 Point of View pgs. 240-246 “The Lottery” pgs. 264-271 “The Jilting of Granny Weatherall” pgs. 272-280; TEST OVER 4 STORIES Writing Assignments: Discussion Notes & Response Journal
WEEK 9: MARCH 4-8	Writing Assignments: Introduce Literary Criticisms/Use of Library Database & <u>Literary Criticism Summary Response Analysis Essay Due</u>
WEEK 10: MARCH 11-13 No School 14-15	Readings: Chp. 6 Symbol. Allegory, and Fantasy pgs. 286-296 “Hills Like White Elephants” pgs. 280-284 Writing Assignments: Discussion Notes & Response Journals, <u>Literary Research Essay Paper (Thesis Statement Due)</u>
WEEK 11: MARCH 18-22	Readings: Chp. 7 Humor & Irony pgs. 330-334 “Once Upon a Time” pgs.234-239 “The Drunkard” (provided) TEST OVER 4 STORIES Literary Project Assigned MLA Works Cited & MLA Power Point Writing Assignments: Discussion Notes & Response Journal, <u>Revised Thesis/Outline/Works Cited – Due</u>
WEEK 12: MARCH 25-29	Readings: Review research criteria & power point Writing Assignments: <u>Literary Research Paper Rough Draft Due</u> & Individual conferences
APRIL 1-5	NO SCHOOL-SPRING BREAK-HOOKS ISD
WEEK 13: APRIL 8-12 End 5th 6 weeks	Readings: MLA Works Cited & In-text Citations & Research Essay Editing Writing Assignments: <u>Discussion Post & Literary Research Paper Final Copy Due</u> & Individual conferences
WEEK 15: APRIL 15-19	Readings: MLA & In-text Citations PowerPoint Writing Assignments: Literary Research PowerPoint Presentation
WEEK 16: APRIL 22-26	Readings: “There Will Come Soft Rains” pgs. 324-329 <u>Literary Project Due by end of Week</u> “The Crucible” Writing Assignments: Discussion Notes & Journal Entries
WEEK 17: APRIL 29-MAY 3	Readings: “ <i>The Crucible</i> ” continued Writing Assignments: TBA
WEEK 18: MAY 6-10	Readings: “ <i>The Crucible</i> ” continued— TEST FINAL EXAM (Short Stories/Literary Terms) All students will take the final exam. <u>TC GRADES DUE MAY 10</u>

WEEK 19: MAY 13-17	Journal Entries turned in; study for HS credit semester exam
WEEK 20: MAY 20-24 May 24-End of 6 weeks, graduation day, half day	Junior Semester Exams. Senior Activities; HHS Graduation